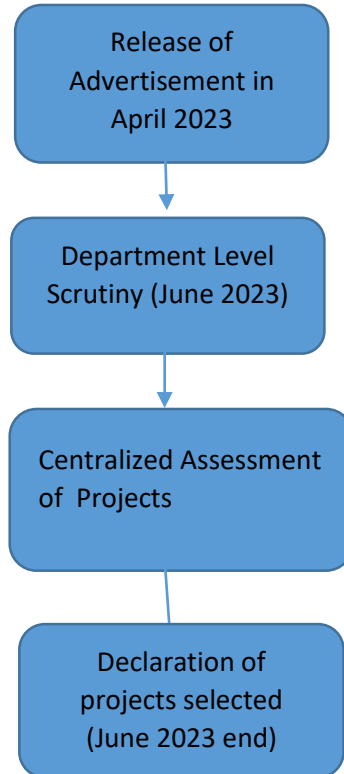


i-Create

Workflow, Rules and Regulations, Guidelines

Scrutiny Process:



- At the Departmental level, a committee may be constituted, governed by the head, which may conduct preliminary scrutiny of teams.
- We may then have a centralized Assessment by i-Create panel members, wherein Students will be presenting their Ideas for Innovative Projects.

Rubrics:

- Problem Selection
- Innovation (In comparison with Existing Solutions)
- Proposed Solution/Workflow
- Cost Estimation
- Creativeness

Project Duration and Team formation:

- Duration of the project may be 1 year.
- Team size may vary between 2 to 4 students, preferably one female student should be there.
- Hybrid team formation is allowed which means team having members from 1st, 2nd, 3rd, 4th year may together form a team.

- Interdisciplinary teams are allowed.
- Each team must have a faculty mentor.

Review of Project:

- Quarterly review of project and partial fund sanction. (In month of Nov/Dec, Feb/Mar, May/Jun, Aug/Sept)
- Final review of project and submission to department at end of project tenure or on completion of project.
- Discussion and mentorship with Industry Experts may be arranged for selected projects.
- Based on reviews received from Experts, we may encourage novel projects.

Student Guidelines:

- Students have to present their idea along with its required budget and tenure. Based on selection criteria, the department will sanction projects with budget and tenure details.
- Project must be completed in sanctioned time.
- On completion of the project, students should submit their project with a detailed report to the respective department.
- Students should show measurable progress for further release of funds.

Budget Distribution:

- 50% of amount can be taken as advance*
- Subsequent amounts can be realised after each review as expenses occur.

*This budget distribution can be modified by respective HOD's/ Scrutiny-committee in case initial fund needs are higher to procure equipment.

Note:Respective Department heads may enforce closure of projects as and when necessary.